DANIEL NASH

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SUMMARY OF QUALIFICATIONS

- Experience in a variety of technical skills and well-balanced by interpersonal skills
- Bachelors of Business Administration in versatile field of Economics
- Exceptionally intuitive learning ability
- Aptitude for process understanding, design improvement, and developing integrative solutions

EDUCATION

B.B.A. Majors: Economics, Financial Planning GPA: **3.35/4.00** 2018
University of Minnesota Duluth – Duluth, MN

Projects: Comprehensive Financial Plan, Individual Estate Plan, Individual Tax Research, Market Research, Econometric Analysis

Involvement: Economics Club, Financial Planning, Financial Peer Mentor Program (Mentor)

TECHNICAL SKILLS

Microsoft Excel (Pivot Tables, Macro, Visual Basic Application), Python, Adept Microsoft Office Suite (Access, Outlook, Word, Powerpoint, Publisher), eViews, eMoney, File Management, Process Analysis, Design and Development, Documentation, Basic Web Design (HTML, CSS, GUI), Video and Photo Production, Graphic Design

WORK EXPERIENCE

Account Executive, Referral Exchange, Sacramento, CA 2018 – 2019

- Use interpersonal skills to close a referral connection between clients and Realtors
- Master of ProKeys extension for typing productivity
- Handle both incoming and outgoing calls for different department needs

Data Technician, Symphony Wealth, Roseville, CA 2018 – 2018

- Cleaned-up and combined data for over 10,000 entries for input into CRM database

Associate Manager, iRepair LLC, Minneapolis, MN 2015 – 2016

- Managed inventory and procurement for computer, phone, and tablet parts
- Developed promotional sales, redesigned retail layout
- Promoted customer loyalty program
- Cash handling and order notation experience

Solutions Development Intern, JNBA, Minneapolis, MN 2013 – 2014

- Automated existing Investment Protocol Statement document using Visual Basic Application for Microsoft Word resulting in qualitatively employee-measured time-savings
- Scripted, filmed, and edited client-facing video for financial statement related questions and published a supporting terms-glossary for client-use
- Researched NexGen market and developed focus-group study alongside executive team